

Kernsville PTO Agenda  
May 31, 2022  
9 a.m.

**Attendance:** Faith Ryan, Jen MacMurray, Sara Solomon, Marianne Aloupis, Elizabeth Wilson, Ashley Bender, Sara Seipel, Kerry DeOliveira, Jess Komlos

### **Recognition of PTO members moving on**

Approval of minutes:

- Jen MacMurray motioned to approve
- Faith seconded

### **Old Business**

Science Assembly-Jen MacMurray

- Mad Science of the Lehigh Valley – May 13
- 2 assemblies; one for K-2 and one for 3-5
- Should have them back next year – multiple options/topics available

Family Fun Day – Elizabeth Wilson

- Overall went very well
- Attendance was good; 338 total
- Brought in approx. \$1500
- Basket raffles were amazing this year
- Bubbles friend Tootsee attended; big hit
- Jungle Dave was too long – maybe two shorter shows
- Bouncy was popular
- Had quite a bit of water and juice leftover; better signage for “water and juice in the cooler”
- Be aware that we had a large drop off in high school volunteers
- Need a bit better delegation with checking in on high school volunteers. Be at the front on the hour, but circulate to be sure they are being used efficiently throughout that hour.
- Thank you to all of the staff members who step up to volunteer each year.

Bookfair – Elizabeth Wilson

- BOGO fair
- \$7,204.62 which was right on par with our other fairs
- Dates are already set for next year:
  - November 17-23
  - February 4-10
  - May 15-19
- If we could open the cases earlier than Friday, we could put in a reorder even sooner

Kindergarten Orientation

- Will be an evening event from now on
- You come and register, and the parents give a presentation
- Faith provided an overview of the PTO
- Provided a hand-out

### **New Business**

#### Budget Update/scholarship – Jen MacMurray

- FFD
- Teacher Appreciation – brought in about \$900 in monetary donations from parents this year
  - Way under budget because of the monetary donations
  - Monetary donations are the way to go for the future, rather than goods
- Need to look at the budget in general next year
  - More students
  - Keep in mind that new volunteers may work during the day, so more prepared food purchases may be necessary; in the past volunteers have cooked
- Earned \$5 through Amazon smile
- Teacher Grants
  - For classroom supplies
  - \$125 each teacher
  - \$100 for the cafeteria staff (hasn't been used in years)
- PTO supplies – stamps
- Birthday Table needed more ice pops
- Scholarships recipients -- \$500 each
  - Jessica Benninger (already received thank you note)
  - Kyra Stauffer

#### CAC meetings – Jen MacMurray

- Community Advisory Council
- We could use a rep
- Thursday nights, once a month
- Location moves
- Elizabeth Wilson, Ashley Bender and Sara Seipel plan to attend

#### Vote to approve 2022-23 Board Members:

- President – Sara Seipel
- Treasurer – Elizabeth Wilson
- VP Communication – Jessica Komlos
- VP Fundraising – Kerry DeOliveira
- VP Assemblies – Ashley Bender
- All current board members voted to approve.
- New roles start July 1, 2022

#### Chairperson needs for 2022-23 – Faith Ryan

- Not bad but need to recruit new chairpersons
- See attached
- Highlighted positions are current chairs that didn't respond to Faith; may want to follow up

#### 5th grade committee for 2022-2023

- Permission to send out an email to current 4th grade parents to start forming a committee
- Mr. G said yes, so long as there was a selection process for chair
- Faith indicated that if more than one person steps up, traditionally they co-chair
- Coordinate:
  - T-shirts
  - Field Trip(s)
    - Franklin Institute
    - Iron Pigs

- Decorations for moving up ceremony
- Kona Ice for Field Day
- Bulletin board

Review of next year's calendar:

- President is responsible for coordinating with the Office
- Due June 1
- See attached

Fundraisers for next year – review past and new options

- See list on bottom of attached proposed calendar

**Principal's report**

- Mrs. Newhard will help schedule Book Fair, but will need volunteers
- Mrs. Newhard will also be an advisor for the Yearbook
- Adding a Kindergarten and First Grade (4 classes in K-2)

Adjourn 10:15 a.m.

Next Meeting

9.13.22

**2021-2022 PTO Budget (5/29/2022)**

**Kernsville Elementary School**

**5051 Kernsville Road**

**Orefield, PA 18069**

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<u>Event</u>	<u>2021-2022 Projected Cash In</u>	<u>2021-2022 Projected Cash Out (Budget)</u>	<u>2021-2022 Projected Net</u>	<u>2021-2022 Actual Cash In</u>	<u>2021-2022 Actual Cash Out</u>	<u>2021-2022 Actual Net</u>	<u>Remaining Budget</u>	<u>Notes</u>
5th Grade Events	\$0.00	-\$4,000.00	-\$4,000.00	\$0.00	-\$1,546.81	-\$1,546.81	-\$2,453.19	
Amazon Smile	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$5.00	Complete	
Assemblies	\$0.00	-\$3,250.00	-\$3,250.00	\$0.00	-\$900.00	-\$900.00	-\$2,350.00	
Birthday Table	\$0.00	-\$100.00	-\$100.00	\$0.00	-\$133.43	-\$133.43	Complete	
Book Fair	\$12,500.00	-\$12,500.00	\$0.00	\$15,452.65	-\$15,489.06	-\$36.41	Complete	
Bounced Checks	\$0.00	-\$75.00	-\$75.00	\$0.00	\$0.00	\$0.00	-\$75.00	
Box Tops	\$0.00	\$0.00	\$0.00	\$29.90	\$0.00	\$29.90	\$0.00	
Canvas and Cookies	\$2,000.00	-\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,000.00	
Coupon Books	\$2,274.00	\$0.00	\$2,274.00	\$2,261.50	\$0.00	\$2,261.50	Complete	
Family Fun Day	\$4,000.00	-\$1,750.00	\$2,250.00	\$3,104.60	-\$1,569.17	\$1,535.43	Complete	
Field Trip Funds - Kindergarten*	\$0.00	-\$1,470.00	-\$1,470.00	\$0.00	\$0.00	\$0.00	-\$1,470.00	\$629.40 Imagi Nation credit
Field Trip Funds - 1st Grade*	\$0.00	-\$1,239.00	-\$1,239.00	\$0.00	\$0.00	\$0.00	-\$1,239.00	
Field Trip Funds - 2nd Grade*	\$0.00	-\$1,260.00	-\$1,260.00	\$0.00	\$0.00	\$0.00	-\$1,260.00	
Field Trip Funds - 3rd Grade*	\$0.00	-\$1,596.00	-\$1,596.00	\$0.00	\$0.00	\$0.00	-\$1,596.00	
Field Trip Funds - 4th Grade*	\$0.00	-\$1,449.00	-\$1,449.00	\$0.00	\$0.00	\$0.00	-\$1,449.00	
Field Trip Funds - 5th Grade*	\$0.00	-\$1,386.00	-\$1,386.00	\$0.00	\$0.00	\$0.00	-\$1,386.00	\$274.00 Iron Pigs credit
Get the Scoop	\$0.00	-\$370.00	-\$370.00	\$0.00	-\$370.00	-\$370.00	Complete	
Graduating Volunteers Appreciation	\$0.00	-\$50.00	-\$50.00	\$0.00	\$0.00	\$0.00	-\$50.00	
Holiday Shoppe	\$6,000.00	-\$5,000.00	\$1,000.00	\$7,450.35	-\$5,866.08	\$1,584.27	Complete	
Ice Cream Social	\$0.00	-\$175.00	-\$175.00	\$0.00	-\$274.58	-\$274.58	Complete	
Insurance	\$0.00	-\$318.00	-\$318.00	\$0.00	-\$318.00	-\$318.00	Complete	
Interest	\$10.00	\$0.00	\$10.00	\$11.72	\$0.00	\$11.72	\$0.00	
Lehigh Valley Phantoms	\$4,500.00	-\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,500.00	
Movie Night	\$200.00	-\$600.00	-\$400.00	\$0.00	-\$19.07	-\$19.07	-\$580.93	
Night on the Circle	\$650.00	-\$800.00	-\$150.00	\$698.75	-\$753.84	-\$55.09	Complete	
PSSA Snacks	\$0.00	-\$200.00	-\$200.00	\$0.00	\$0.00	\$0.00	-\$200.00	
PTO Gift to School	\$0.00	-\$1,250.00	-\$1,250.00	\$0.00	-\$1,243.53	-\$1,243.53	-\$6.47	
PTO Scholarship	\$0.00	-\$1,000.00	-\$1,000.00	\$0.00	-\$1,000.00	-\$1,000.00	\$0.00	
PTO Sponsorship	\$3,000.00	\$0.00	\$3,000.00	\$4,806.40	\$0.00	\$4,806.40	\$0.00	
PTO Supplies	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$11.60	-\$11.60	-\$188.40	
PTO Support Sponsorship	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$200.00	-\$200.00	\$0.00	
Read-a-thon	\$7,000.00	-\$200.00	\$6,800.00	\$7,529.80	-\$30.54	\$7,499.26	-\$169.46	
SWPBS	\$0.00	-\$75.00	-\$75.00	\$0.00	\$0.00	\$0.00	-\$75.00	
Spiritwear	\$0.00	-\$200.00	-\$200.00	\$175.00	-\$155.61	\$19.39	-\$44.39	
Storyworks	\$0.00	-\$560.34	-\$560.34	\$0.00	-\$560.34	-\$560.34	\$0.00	
Taxes	\$0.00	-\$500.00	-\$500.00	\$0.00	-\$395.00	-\$395.00	Complete	

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Teacher Appreciation	\$350.00	-\$1,500.00	-\$1,150.00	\$904.67	-\$1,715.03	-\$810.36	Complete	
Teacher Grants - Kindergarten**	\$0.00	-\$500.00	-\$500.00	\$0.00	-\$250.00	-\$250.00	-\$250.00	
Teacher Grants - 1st Grade**	\$0.00	-\$375.00	-\$375.00	\$0.00	-\$375.00	-\$375.00	Complete	
Teacher Grants - 2nd Grade**	\$0.00	-\$500.00	-\$500.00	\$0.00	-\$375.00	-\$375.00	-\$125.00	
Teacher Grants - 3rd Grade**	\$0.00	-\$375.00	-\$375.00	\$0.00	-\$125.00	-\$125.00	-\$250.00	
Teacher Grants - 4th Grade**	\$0.00	-\$375.00	-\$375.00	\$0.00		\$0.00	-\$375.00	
Teacher Grants - 5th Grade**	\$0.00	-\$375.00	-\$375.00	\$0.00	-\$233.87	-\$233.87	-\$141.13	
Teacher Grants - Cafeteria	\$0.00	-\$125.00	-\$125.00	\$0.00		\$0.00	-\$125.00	
Teacher Grants - Specials***	\$0.00	-\$1,875.00	-\$1,875.00	\$0.00	-\$863.23	-\$863.23	-\$1,011.77	
Walking Club	\$0.00	-\$150.00	-\$150.00	\$0.00	\$0.00	\$0.00	-\$150.00	
Web-Site/Sign-Up Genius	\$0.00	-\$207.05	-\$207.05	\$0.00	-\$207.05	-\$207.05	Complete	
Weis 4 School	\$400.00	\$0.00	\$400.00	\$400.00	\$0.00	\$400.00	Complete	
Yearbook	\$0.00	-\$100.00	-\$100.00	\$0.00		\$0.00	-\$100.00	
<b>Total</b>	<b>\$42,884.00</b>	<b>-\$54,730.39</b>	<b>-\$11,846.39</b>	<b>\$42,830.34</b>	<b>-\$34,980.84</b>	<b>\$7,849.50</b>	<b>-\$19,749.55</b>	
*Each student is allotted \$21 for Field Trip Funds.								
	Number of Students							
Kindergarten	70							
1st Grade	59							
2nd Grade	60							
3rd Grade	76							
4th Grade	69							
5th Grade	66							
**Includes \$125/teacher								
***Includes \$125/teacher for Badelita, Frew, Hallett, Hodge, Kelly, Marzano, Nahrgang, Newhard, Powers, Salvaterra, Souders, Strohl, Swartz, Tully, and Woehr								