

Kernsville PTO Board Meeting
June 21, 2020
7 p.m.

Attendance: Faith Ryan, Sara Solomon, Jen MacMurray, Chantel Benes, Stacey Sanchez

New Business

Volunteers for 2020-2021

- Faith received notification from Admin that no parents or volunteers would be allowed in any Parkland buildings next year.
- PTO meetings will be online.

Movie License

- Since we will not be able to host Movie Night, is it worth renewing our license?
- It was agreed that we would continue to pay for the movie license, as teachers use the license as well, and there might be a need for it if we return to school in person.

PTO Insurance

- It was agreed that we should continue to purchase PTO insurance for this year.

Fundraisers for 2020-2021

- We will only do two fundraisers.
 - Sponsorship
 - Letter to be revised by Sara, collection and counting by Chantel.
 - Will not have thank you gifts this year.
 - Read a Thon
 - Needs a committee for additional help.
 - Will be responsible for their own assembly from now on. (If they can have one this year).
 - Will need to discuss revisions to the event as it approaches.

Spirit wear

- Faith to contact about a direct ship option.

5th grade committee

- Will be given revised guidelines on what they are allowed to purchase and stricter guidelines on budget.

Field trips and Assemblies

- There will be no field trips or assemblies this year.
- Because of that Stacey and Neha will look into virtual options that we can present to Mr G.

Birthday Table

- It was suggested that we supply the school with pencils only for this year.

Staff Appreciation

- The budget will not be changed.
- Likely our only option is to order food to be delivered to the school.
- Cuts down significantly the amount of days we can do these events.
- Possibly only first day, holiday brunch and one meal during staff appreciation.
- Academic planners will likely still be requested.

What else can we do for kids?

- Faith will investigate virtual canvas and cookies and reach out to Angela about something like she has been doing on Facebook during Covid, but perhaps a pic of Koko?
 - Maybe kids can bring them to school once done for contest or just have parents submit pictures of finished work to be shown on the news?
- Group book read was also suggested.
 - Everyone reads the same book for discussion etc.
- At home Walking Club suggested.
 - Google doc where parents keep track of miles walked and prizes can be distributed at school.
- Movie night at the drive in?
 - Chantel to reach out to Shankweiler's to see if we can do anything there.

Treasurer's report

- Jen has one uncashed check left otherwise all business for 2019-2020 year is finished.
- Need to get in touch with Mrs. Newhard again about Storyworks/Storyworks Jr./Let's Find Out. Jen held off on paying the invoice until we had some idea of what school is going to look like. These magazines are shared between classes so Jen is wondering if this is something that the school would even want to do because they are trying to have the kids just use their own stuff.
- Jen paid for the Domain Web-Site renewal. The E-Mail renewal will happen in August.
- Faith is keeping an eye out for the Sign-Up Genius renewal.
- Marianne Aloupis and Jess Campbell are working on the Treasurer Audit.
- Jen dropped off the taxes and is waiting to hear back from the tax preparer.
- Jen did not renew the Bank CD – interest rates are too low. Money was rolled back into the PTO checking account and will keep an eye on interest rates.

Old Business

Board appointments

- Neha Daryanani will join the board for the 2020-2021 school year as co-vice president for assemblies.

Original Works Fundraiser

- We were mid-fundraiser when the shut-down happened.
- Magnets were already printed and in the possession of those who intended to pay for them
- The supplier shut down due to the pandemic and was unable to give an estimate on when they would be able to process our order if we were to submit what we had collected to that point.
- The board decided to suspend the fundraiser.
- If someone ordered a magnet and something else and paid by cash, we refunded the cash minus the cost of the magnet. There were only 3 people in that situation. For anyone who paid by check for a magnet and other items, their check was shredded.
- At the time of this meeting, Jen had already destroyed checks/refunded accordingly.

Staff Appreciation (2019-2020)

- Academic planner inserts (not covers) were still requested and were purchased and sent to Laura Bronzo for distribution to teachers.

Read A Thon

- 2020 certificates, bookmarks and medals went home in belonging bags that were picked up by each student in June.

Year Books 2019-2020

- Yearbooks were ordered by parents directly through Christmas City Studio so most payments went directly to Christmas City.
- Mrs. Newhard ended up ordering 200 yearbooks and I think that 176 were ordered on-line.

- The PTO paid for the remaining yearbooks and then some parents dropped off checks for yearbooks at KV.
- Since we had a lower number of yearbooks ordered than anticipated because of COVID-19, the price was a little higher than the \$18.50 that we charged per yearbook.
- In the end, we are at -\$465.98, but Mrs. Newhard was hoping that maybe some kids might want to buy yearbooks at the beginning of this school year.

Adjourn 8 p.m.

2019-2020 PTO Budget (6/25/2020)

Kernsville Elementary School

5051 Kernsville Road

Orefield, PA 18069

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<u>Event</u>	<u>2019-2020 Projected Cash In</u>	<u>2019-2020 Projected Cash Out (Budget)</u>	<u>2019-2020 Projected Net</u>	<u>2019-2020 Actual Cash In</u>	<u>2019-2020 Actual Cash Out</u>	<u>2019-2020 Actual Net</u>	<u>Remaining Budget</u>	<u>Notes</u>
5th Grade Events	\$0.00	-\$4,000.00	-\$4,000.00	\$0.00	-\$4,308.02	-\$4,308.02	Complete	
Assemblies	\$0.00	-\$3,250.00	-\$3,250.00	\$0.00	-\$1,400.00	-\$1,400.00	Complete	
Birthday Table	\$0.00	-\$100.00	-\$100.00	\$0.00	-\$60.95	-\$60.95	Complete	\$100 Gift Card from Wegmans used
Book Fair	\$12,500.00	-\$12,500.00	\$0.00	\$8,580.14	-\$8,579.05	\$1.09	Complete	
Book Fair - All for Books	\$0.00	\$0.00	\$0.00	\$2,315.66	-\$2,317.63	-\$1.97	N/A	
Boon Supply	\$5,250.00	-\$1,250.00	\$4,000.00	\$2,122.00	-\$253.68	\$1,868.32	Complete	
Bounced Checks	\$0.00	-\$75.00	-\$75.00	\$0.00	-\$43.85	-\$43.85	-\$31.15	
Box Tops	\$800.00	-\$75.00	\$725.00	\$463.90	-\$9.90	\$454.00	Complete	
Certificate of Deposit	\$240.00	\$0.00	\$240.00	\$249.48	\$0.00	\$249.48	Complete	
Class Funds - Specials	\$0.00	-\$300.00	-\$300.00	\$0.00	\$0.00	\$0.00	-\$300.00	
Canvas and Cookies	\$1,980.00	\$1,980.00	\$3,960.00	\$1,749.00	-\$1,647.92	\$101.08	Complete	
Coupon Books	\$3,500.00	-\$1,750.00	\$1,750.00	\$3,550.00	-\$1,492.50	\$2,057.50	Complete	
Family Fun Day	\$4,000.00	-\$1,750.00	\$2,250.00	\$4,021.38	-\$1,424.88	\$2,596.50	Complete	
Field Trip Funds - Kindergarten*	\$0.00	-\$1,281.00	-\$1,281.00	\$0.00	-\$595.00	-\$595.00	Complete	\$629.40 Imagi Nation credit
Field Trip Funds - 1st Grade*	\$0.00	-\$1,533.00	-\$1,533.00	\$0.00	-\$805.00	-\$805.00	Complete	
Field Trip Funds - 2nd Grade*	\$0.00	-\$1,302.00	-\$1,302.00	\$221.00	-\$221.00	\$0.00	Complete	Refund from LV Zoo
Field Trip Funds - 3rd Grade*	\$0.00	-\$1,281.00	-\$1,281.00	\$0.00	-\$701.50	-\$701.50	Complete	
Field Trip Funds - 4th Grade*	\$0.00	-\$1,386.00	-\$1,386.00	\$0.00	\$0.00	\$0.00	Complete	
Field Trip Funds - 5th Grade*	\$0.00	-\$1,491.00	-\$1,491.00	\$0.00	\$0.00	\$0.00	Complete	\$274.00 Iron Pigs credit
Field Trip Funds - Fenstermacher*	\$0.00	-\$168.00	-\$168.00	\$0.00	\$0.00	\$0.00	Complete	
Get the Scoop	\$0.00	-\$349.50	-\$349.50	\$0.00	-\$349.50	-\$349.50	Complete	
Giving Tree	\$0.00	-\$50.00	-\$50.00	\$0.00	\$0.00	\$0.00	Complete	
Graduating Volunteers Appreciation	\$0.00	-\$50.00	-\$50.00	\$0.00	\$0.00	\$0.00	Complete	
Holiday Shoppe	\$6,000.00	-\$5,000.00	\$1,000.00	\$5,861.01	-\$4,567.87	\$1,293.14	Complete	
Ice Cream Social	\$0.00	-\$175.00	-\$175.00	\$0.00	-\$185.17	-\$185.17	Complete	
Insurance	\$0.00	-\$318.00	-\$318.00	\$0.00	-\$318.00	-\$318.00	Complete	
Interest	\$10.00	\$0.00	\$10.00	\$8.99	\$0.00	\$8.99	N/A	
Lehigh Valley Phantoms	\$4,500.00	-\$4,500.00	\$0.00	\$4,400.00	-\$4,400.00	\$0.00	Complete	
Movie Night	\$900.00	-\$700.00	\$200.00	\$341.34	-\$704.48	-\$363.14	Complete	
Night on the Circle	\$650.00	-\$800.00	-\$150.00	\$932.00	-\$760.65	\$171.35	Complete	
Original Artworks	\$3,750.00	-\$2,500.00	\$1,250.00	\$604.93	-\$316.00	\$288.93	Complete	
PSSA Snacks	\$0.00	-\$200.00	-\$200.00	\$0.00	\$0.00	\$0.00	Complete	
PTO Gift to School	\$0.00	-\$1,250.00	-\$1,250.00	\$0.00	-\$576.53	-\$576.53	-\$673.47	
PTO Scholarship	\$0.00	-\$1,000.00	-\$1,000.00	\$0.00	-\$1,000.00	-\$1,000.00	Complete	
PTO Sponsorship	\$3,000.00	\$0.00	\$3,000.00	\$3,140.00	\$0.00	\$3,140.00	Complete	
PTO Start of School Year	\$0.00	-\$553.83	-\$553.83	\$0.00	-\$376.00	-\$376.00	Complete	

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PTO Summer Social	\$0.00	-\$31.99	-\$31.99	\$0.00	-\$31.99	-\$31.99	Complete	
PTO Supplies	\$0.00	-\$400.00	-\$400.00	\$0.00	-\$66.72	-\$66.72	-\$333.28	
PTO Support Sponsorship	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$200.00	-\$200.00	Complete	
Read-a-thon	\$8,000.00	-\$500.00	\$7,500.00	\$7,619.52	-\$117.51	\$7,502.01	Complete	
SWPBS	\$0.00	-\$75.00	-\$75.00	\$0.00	-\$75.00	-\$75.00	Complete	
Spiritwear	\$0.00	-\$173.00	-\$173.00	\$176.00	-\$173.00	\$3.00	Complete	
Spring Coupon Sales	\$2,300.00	-\$1,700.00	\$600.00	\$0.00	\$0.00	\$0.00	Complete	
Storyworks/Storyworks Junior	\$0.00	-\$905.59	-\$905.59	\$0.00	-\$905.59	-\$905.59	Complete	
Sunshine Fund	\$0.00	-\$100.00	-\$100.00	\$0.00	\$0.00	\$0.00	Complete	
Taxes	\$0.00	-\$500.00	-\$500.00	\$0.00	-\$450.00	-\$450.00	Complete	
Teacher Appreciation	\$350.00	-\$1,500.00	\$1,850.00	\$160.00	-\$559.07	-\$399.07	-\$1,100.93	
Teacher Grants - Kindergarten**	\$0.00	-\$375.00	-\$375.00	\$0.00	-\$250.00	-\$250.00	-\$125.00	
Teacher Grants - 1st Grade**	\$0.00	-\$500.00	-\$500.00	\$0.00	-\$458.96	-\$458.96	-\$41.04	
Teacher Grants - 2nd Grade**	\$0.00	-\$375.00	-\$375.00	\$0.00	-\$275.00	-\$275.00	-\$100.00	
Teacher Grants - 3rd Grade**	\$0.00	-\$375.00	-\$375.00	\$0.00	-\$375.00	-\$375.00	Complete	
Teacher Grants - 4th Grade**	\$0.00	-\$375.00	-\$375.00	\$0.00	-\$125.00	-\$125.00	-\$250.00	
Teacher Grants - 5th Grade**	\$0.00	-\$375.00	-\$375.00	\$0.00	-\$250.00	-\$250.00	-\$125.00	
Teacher Grants - Cafeteria	\$0.00	-\$125.00	-\$125.00	\$0.00	-\$125.00	-\$125.00	Complete	
Teacher Grants - Specials***	\$0.00	-\$2,125.00	-\$2,125.00	\$0.00	-\$1,108.99	-\$1,108.99	-\$1,016.01	
Walking Club	\$0.00	-\$150.00	-\$150.00	\$0.00	-\$126.50	-\$126.50	Complete	
Wawa Coupons	\$1,700.00	-\$1,000.00	\$700.00	\$1,735.00	-\$1,050.00	\$685.00	Complete	
Web-Site/Sign-Up Genius	\$0.00	-\$183.53	-\$183.53	\$0.00	-\$183.53	-\$183.53	Complete	
Yearbook	\$4,200.00	-\$4,000.00	\$200.00	\$131.00	-\$596.98	-\$465.98	Complete	
Total	\$63,630.00	-\$65,002.44	\$1,627.56	\$48,382.35	-\$44,918.92	\$3,463.43	-\$20,083.52	
*Each student is allotted \$21 for Field Trip Funds.								
	Number of Students							
Kindergarten	61							
1st Grade	73							
2nd Grade	62							
3rd Grade	61							
4th Grade	66							
5th Grade	71							
Fenstermacher	8							
**Includes \$125/teacher								
***Includes \$125/teacher for Badelita, Brosky, Butera, Fenstermacher, Gross, Hallett, Kashner, Kelly, Krem, Marzano, Nahrgang, Newhard, Salvaterra, Souders, Swartz, Tully, and Woehr								