

**Kernsville PTO Meeting
June 5, 2018
12:50 p.m.**

Welcome and Introductions

Attendance: Sara Solomon, Faith Ryan, Jason Kolovich, Cindy Glackin, Dana Schmitt, Jen MacMurray, Melanie Catrickes

Old Business

Volunteer Auditors – Jen MacMurray (reported by Faith Ryan)

- Marianne Aloupis, Sarah Elias have volunteered to help.

Staff Appreciation – Faith Ryan

- Cindy suggested breaking it down into a committee
- Need to find additional help; cannot expect 3 people to run the entire week
- Sara suggested a Sign Up Genius for interest now.
- It was decided we would try to recruit at Summer Social.
- Faith said everything was well received this year
 - Need to check on reserving Metro again next year, as they only do two free dates per month.
 - Some people who signed up for a monetary donation did not send in the cash/check.
 - Faith shared a thank you card from the staff.

Assemblies – Cindy Glackin

- Positive feedback on Laser Show and Animal Show.
- Faith gave Cindy and Stacey some ideas; they are reviewing
- Jen L. and Amber K. are looking at a Circus Theme for Read-A-Thon -- Cindy looking for tie-ins
- Faith moved to bump the budget for 2018-2019 to \$3,500. All in attendance approved.

Movie Nights 2018 - Faith Ryan

- At the last meeting Samantha recommended moving the start time up to 6:30 p.m.
- Faith ran the new start time by Mr. G, and he pointed out that it may conflict with some of the older student's extracurricular activities, but he was not opposed to trying it.
- All agreed that we would try new start time, as it is more conducive to younger student's bedtimes.

New Business

Treasurers Report – Jen MacMurray

- End the fiscal year for us is June 30
- Jen is working to remind everyone with uncashed checks to cash them.
- \$375 credit from last year was applied to this year's yearbook order
- Will need to purchase 5-6 yearbooks for 5th grad families with financial need

1st grade request-folders (April)-Faith Ryan

- In April the 1st grade teachers asked us to purchase their student folders (approx. \$25 per classroom)
- Our solution was to eliminate the \$50 Wonders Funds and bump Teacher Grants to \$125 starting 2018-2019
- First grade teachers recently approached Jen about using Class Funds to purchase these folders. Class Funds is intended for field trips.

- Everyone at the meeting agreed that the Class Funds should not be used for the folders. Class Funds are for field trips, while Teacher Grants are for supplies.
- Going forward Class Funds will be re-named Field Trip Funds to be more clear about what funds are to be used for.

Board Officer elections

- VP of Fundraising (2 year term)-Chantel Benes
 - Approved (all in attendance in favor)
- VP of Assemblies (2 year term) – Stacey Sanchez
 - Approved (all in attendance in favor)

Chairpersons needs – Faith Ryan

- Staff Appreciation, 5th Grade Events, Holiday Shoppe all need chairs/co-chairs
- Marianne Aloupis volunteered to help with 5th Grade Events, but only if there is a co-chair
 - Faith got permission from Mr. G to send an email to all 4th grade parents searching for a co-chair for Marianne.

5th grade events – Amy Benninger (reported by Faith Ryan)

- Bags are in.
- Amy B. asked Faith for a non-5th grade volunteer to set up bags, water and pretzels for the students at 9 a.m. (during their ceremony, so gift is a surprise when they get back to the classroom).
- Cindy G. volunteered to help out. Jen M. can help as well.

Original Artworks – Faith Ryan

- Another late order came in; order was placed on time, but OA did not fulfill it and it took a while for the parent to notify us.
- OA provides free shipping for one late order.
- Because we already placed a late order, this late order is our second and we had to pay \$10 shipping.
- Faith said next year we should create our own item count, as all order forms go to OA, so she had no way to reconcile.
- Chantel will take over this fundraiser next year in addition to coupon books, Wawa coupons and Spring Coupon sale.

Gift to School –Cindy Glackin

- Gift to school this year will be die-cut accessories (used to cut out the letters, numbers and shapes you often see on bulletin boards, etc.)
- Teachers want some broken items replaced for about \$70.
- Cindy is requesting \$250-500 to replace the roller and purchase a new font, the stand to hold the fonts and a few other shapes.
- Faith moved to add \$500 to the budget for die cuts; all in attendance were in favor.
- Board can vote to add more if needed.
- Cindy will get order to Jen within the week.

Spirit wear logo with TriCounty – Amber Kershner (presented by Faith Ryan)

- Amber K. submitted designs for our new SpiritWear
- Want to re-visit the designs, as the group had a hard time making out the logos from far away.
- Faith to get pricing for socks, sweatshirt (3/4 zip), men's t-shirt (available in youth and adult sizes), women's shirt (adult sizes), and a bling/sparkle print shirt (women and youth sizing).

Sponsorship letter revision – Sara Solomon

- Updated form presented by Sara
- Add check box for "please don't send me any thank you gifts".

- Will update pie chart to reflect change in budget denominations.
- If we do not have enough pre-printed envelopes to use next year, we will not reorder.
- We will look into using PayPal (in addition to cash and check) for sponsorship donations.

Summer Social date -- Faith Ryan

- During the last week in August (need to lock in specific date)
- Mr. G suggested having it here at KV rather than a park. All in attendance agreed this was a great idea, pending answers to rain plan option and bathroom availability.
- Other options are Ricky Ridge in Upper Macungie or Independence Park in North Whitehall, both of which have pavilions closer to the actual playground area.
- We will add to the budget to provide for food (last year the board members covered it); fruit, cookie, pretzel trays and water
- One raffle basket will be made from pre-existing stock.

Paint Night – Samantha Griffin (presented by Faith Ryan)

- Mr. G. approves.
- Samantha's mother owns an art studio.
- We will choose one design, and offer it as a grown-up and me. \$10 per canvas is the base fee (canvas can be painted solo or as a pair/family).
- It was agreed that we would try a Family Paint Night next year.
- We will charge \$12 per canvas (base fee + \$2 to cover cookies)
- Will schedule for Friday night, January 11; Snow date January 18.
- Follow up with Samantha's mom for information on collecting fees and availability for those dates.

Remind App- Faith Ryan

- We're going to include this in our Welcome Activities.
- We would use it for event reminders only.
- Mr. G approved.

Adjourn 2:32 p.m.

NEXT MEETING Tentatively scheduled for Tuesday, September 11, 2018 at 9 a.m. in the teacher's lounge.

2017-2018 PTO Budget (6/4/2018)

Kernsville Elementary School

5051 Kernsville Road

Orefield, PA 18069

<u>Event</u>	<u>2017-2018 Projected Cash In</u>	<u>2017-2018 Projected Cash Out (Budget)</u>	<u>2017-2018 Projected Net</u>	<u>2017-2018 Actual Cash In</u>	<u>2017-2018 Actual Cash Out</u>	<u>2017-2018 Actual Net</u>	<u>Remaining Budget</u>	<u>Notes</u>
<i>5th Grade Events</i>	\$0.00	-\$4,000.00	-\$4,000.00	\$8.19	-\$2,591.93	-\$2,583.74	-\$1,408.07	
<i>Assemblies</i>	\$0.00	-\$2,000.00	-\$2,000.00	\$0.00	-\$1,000.95	-\$1,000.95	Complete	
<i>Birthday Table</i>	\$0.00	-\$25.00	-\$25.00	\$0.00	-\$18.00	-\$18.00	-\$7.00	\$100 Gift Card Donated by Wegmans
<i>Book Fair</i>	\$13,500.00	-\$13,500.00	\$0.00	\$12,461.62	-\$12,461.62	\$0.00	Complete	
<i>Book Fair - All For Books</i>	\$0.00	\$0.00	\$0.00	\$1,617.75	-\$1,611.25	\$6.50	Complete	
<i>Bounced Checks</i>	\$0.00	-\$75.00	-\$75.00	\$162.75	-\$166.59	-\$3.84	\$0.00	
<i>Box Tops</i>	\$1,250.00	-\$75.00	\$1,175.00	\$1,562.20	-\$50.95	\$1,511.25	Complete	
<i>Class Funds - Kindergarten*</i>	\$0.00	-\$1,060.00	-\$1,060.00	\$0.00	-\$618.50	-\$618.50	Complete	
<i>Class Funds - 1st Grade*</i>	\$0.00	-\$1,160.00	-\$1,160.00	\$0.00	-\$830.50	-\$830.50	Complete	
<i>Class Funds - 2nd Grade*</i>	\$0.00	-\$1,200.00	-\$1,200.00	\$0.00	-\$1,160.00	-\$1,160.00	Complete	
<i>Class Funds - 3rd Grade*</i>	\$0.00	-\$1,300.00	-\$1,300.00	\$0.00	-\$865.00	-\$865.00	Complete	
<i>Class Funds - 4th Grade*</i>	\$0.00	-\$1,360.00	-\$1,360.00	\$0.00	-\$1,105.50	-\$1,105.50	Complete	
<i>Class Funds - 5th Grade*</i>	\$0.00	-\$1,620.00	-\$1,620.00	\$0.00	-\$1,537.00	-\$1,537.00	Complete	
<i>Class Funds - Specials</i>	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$203.00	-\$203.00	Complete	
<i>Class Funds - Cafeteria</i>	\$0.00	-\$100.00	-\$100.00	\$0.00	-\$100.00	-\$100.00	Complete	
<i>Cookie Dough</i>	\$6,900.00	-\$4,100.00	\$2,800.00	\$6,142.70	-\$3,182.50	\$2,960.20	Complete	
<i>Coupon Books</i>	\$3,500.00	-\$1,750.00	\$1,750.00	\$3,575.00	-\$1,870.00	\$1,705.00	Complete	
<i>Family Fun Day</i>	\$3,800.00	-\$2,000.00	\$1,800.00	\$4,175.05	-\$1,571.89	\$2,603.16	Complete	
<i>Get the Scoop</i>	\$0.00	-\$350.00	-\$350.00	\$0.00	-\$350.00	-\$350.00	Complete	
<i>Giving Tree</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Complete	
<i>Harlem Wizards</i>	\$350.00	\$0.00	\$350.00	\$350.00	\$0.00	\$350.00	Complete	
<i>Holiday Shoppe</i>	\$4,500.00	-\$4,100.00	\$400.00	\$6,080.45	-\$4,897.33	\$1,183.12	Complete	
<i>Ice Cream Social</i>	\$0.00	-\$150.00	-\$150.00	\$150.00	-\$145.06	\$4.94	Complete	
<i>Insurance</i>	\$0.00	\$0.00	\$0.00	\$0.00	-\$318.00	-\$318.00	Complete	
<i>Interest</i>	\$10.00	\$0.00	\$10.00	\$9.26	\$0.00	\$9.26	N/A	
<i>Movie Night</i>	\$700.00	-\$600.00	\$100.00	\$880.50	-\$610.60	\$269.90	Complete	
<i>Night on the Circle</i>	\$650.00	-\$734.39	-\$84.39	\$651.00	-\$734.39	-\$83.39	Complete	
<i>Original Artworks</i>	\$3,750.00	-\$2,500.00	\$1,250.00	\$3,757.75	-\$2,364.25	\$1,393.50	Complete	Add. \$112.75 paid for 2016-2017
<i>Poinsettia Sales</i>	\$1,300.00	-\$1,000.00	\$300.00	\$1,541.00	-\$1,182.17	\$358.83	Complete	
<i>PSSA Snacks</i>	\$0.00	-\$125.00	-\$125.00	\$0.00	-\$20.94	-\$20.94	Complete	
<i>PTO Gift to School</i>	\$0.00	\$0.00	\$0.00	\$0.00	-\$95.38	-\$95.38	N/A	
<i>PTO Hospitality</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<i>PTO Supplies</i>	\$0.00	-\$400.00	-\$400.00	\$0.00	-\$219.92	-\$219.92	-\$180.08	
<i>PTO Scholarship</i>	\$0.00	-\$1,000.00	-\$1,000.00	\$0.00	-\$1,000.00	-\$1,000.00	Complete	
<i>PTO Sponsorship</i>	\$2,250.00	\$0.00	\$2,250.00	\$2,390.00	\$0.00	\$2,390.00	Complete	
<i>PTO Start of School Year</i>	\$0.00	-\$906.74	-\$906.74	\$0.00	-\$906.74	-\$906.74	Complete	\$405.00 spent for 2018-2019 Folders
<i>PTO Summer Social</i>	\$0.00	-\$119.12	-\$119.12	\$0.00	-\$119.12	-\$119.12	Complete	
<i>PTO Support Sponsorship</i>	\$0.00	-\$100.00	-\$100.00		-\$200.00	-\$200.00	\$0.00	

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<i>Read A Thon</i>	\$6,650.00	-\$700.00	\$5,950.00	\$8,721.35	-\$58.41	\$8,662.94	Complete	
<i>Restaurant Nights</i>	\$0.00	\$0.00	\$0.00	\$110.68	\$0.00	\$110.68	Complete	
<i>SWPBS</i>	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$200.00	-\$200.00	Complete	
<i>Spiritwear</i>	\$1,200.00	\$0.00	\$1,200.00	\$1,819.00	\$0.00	\$1,819.00	N/A	
<i>Spring Flower Sales</i>	\$2,500.00	-\$1,900.00	\$600.00	\$2,308.00	-\$1,712.50	\$595.50	Complete	
<i>Storyworks/Storyworks Junior</i>	\$0.00	-\$1,036.20	-\$1,036.20	\$0.00	-\$1,036.20	-\$1,036.20	Complete	\$471.00 spent for 2018-2019
<i>Sunshine Fund</i>	\$0.00	-\$100.00	-\$100.00	\$0.00	-\$104.12	-\$104.12	\$0.00	
<i>Taxes</i>	\$0.00	-\$2,520.00	-\$2,520.00			\$0.00	Complete	
<i>Teacher Appreciation</i>	\$0.00	-\$1,500.00	-\$1,500.00	\$432.16	-\$882.89	-\$450.73	-\$617.11	
<i>Teacher Grants - Kindergarten**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$100.00	-\$100.00	-\$350.00	
<i>Teacher Grants - 1st Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$300.00	-\$300.00	-\$150.00	
<i>Teacher Grants - 2nd Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$248.64	-\$248.64	-\$201.36	
<i>Teacher Grants - 3rd Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$300.00	-\$300.00	-\$150.00	
<i>Teacher Grants - 4th Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$100.00	-\$100.00	-\$350.00	
<i>Teacher Grants - 5th Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$161.59	-\$161.59	-\$288.41	
<i>Teacher Grants - Specials***</i>	\$0.00	-\$1,000.00	-\$1,000.00	\$0.00	-\$347.52	-\$347.52	-\$652.48	
<i>Walking Club</i>	\$0.00	-\$150.00	-\$150.00		-\$65.87	-\$65.87	-\$84.13	
<i>Web-Site/Sign-Up Genius</i>	\$0.00	-\$180.75	-\$180.75	\$0.00	-\$180.75	-\$180.75	Complete	
<i>Yearbook</i>	\$4,200.00	-\$4,370.00	-\$170.00	\$3,178.00	-\$2,935.40	\$242.60	-\$1,434.60	Credit of \$375 applied from 2016-2017
Total	\$57,010.00	-\$63,967.20	-\$6,957.20	\$62,084.41	-\$52,842.97	\$9,241.44	-\$11,124.23	
<i>Money Needed to be Raised for Events</i>		-\$35,117.20						
*Each student is allotted \$20 for Class Funds.								
	Number of Students							
Kindergarten	53							
1st Grade	58							
2nd Grade	60							
3rd Grade	65							
4th Grade	68							
5th Grade	81							
**Includes \$150/teacher - \$100 for classroom supplies/\$50 for Wonders books								
***Includes \$100/teacher for Anderson, Brosky, Furbeck, Gross, Kashner, Marzano, Nahrgang, Newhard, Salvaterra, and Sarnicky								