

**Kernsville PTO Meeting**  
**May 8, 2018**  
**7:00 p.m.**

**Welcome and Introductions**

Attendance: Faith Ryan, Sara Solomon, Jen MacMurray, Amber Kerschner, Samantha Griffin, Chantel Benes, Mr. G

Call to order 7:02 p.m.

Jen moved to approve April minutes; Faith seconded.

**Old Business**

Movie Night – Apr 20 – Samantha Griffin & Sarah Elias

- Showed "Coco". Brought in \$60 at the door, so 60 people in attendance.
- We are not allowed to turn a profit on a Movie Night under our license.
- For next year, it was decided that we would try to move start time up 30 minutes. So, doors will open at 6:00 p.m. and movie will start at 6:30 p.m. This will make it easier and more likely for younger kids to attend.
- Samantha and Sarah will chair again next year.

Original Artworks – Faith Ryan

- 238 magnets purchased. 96 of those orders ordered additional items. 11 people returned the magnet, but ordered something else.
- We are still outstanding 93 magnets; email was sent out to remind parents to return or purchase
- We have one child whose order Original Artwork missed; it will be shipped shortly
- Total profit right now is \$1402; might change as more returns come in.

Spring Flower Sales – Amber Kershner

- We made \$595.50; our goal was \$600.
- Faith mentioned lack of selection; perhaps give a list of plants included for next year.

**New Business**

Treasurers report – Jen MacMurray (report attached)

- Box Top check came in for \$450.
- 5th grade events requests are starting to trickle in.
- Field Trip requests are coming in as well
- A lot of Teacher Grants requests are coming in, too.

Volunteer Grad/Staff Retirement-June 5-Jason Kolovich (reported by Faith)

- Faith made a motion to move the reception with PTO meeting to follow starting at 12 noon
- This way our chair, Jason can attend
- Faith also suggested getting stainless steel Parkland travel mugs as a gift instead of gift cards.
- Food will be reduced from last year; had too much. Jason will order fruit tray and a cookie tray.
- Mr. G suggested considering rolling this into Teacher/Staff Appreciation week next year; it was agreed that we would recognize retiring staff during Staff Appreciation and recognize non-returning 5th grade parents at final PTO meeting.
- Faith will order a case of 50 mugs.

Volunteer auditors needed

- Jen requested 2 volunteers to assist with an internal audit.
- Faith will contact last year's volunteers to see if they would be willing to do it again this year.

- Jen has examples of how to audit; it's a simple process
- Marianne A. to help again this year; waiting to hear from Colleen G.

#### Gift to school- Cindy Glackin & Ingrid Martz (reported by Faith)

- Cindy is researching die cuts
- Ingrid gave Faith information on Cricket machine
- Preliminary discussion seems to be that die cuts are the way to go
- Teachers seem to want more shapes, as opposed to

#### Paint night for 2018-19- Samantha Griffin

- Samantha's mom does paint nights.
- Single canvas, with two people painting for a "Little Van Gogh and Me" for a base cost of \$10. We could add \$5 to that to make it a fundraiser. So, for \$15 that would be a night out for you and your child.
- Will discuss further at June meeting

#### Staff Appreciation – Faith Ryan

- Parfait bar on Monday. Had way more yogurt than needed.
- Tuesday was Popcorn Bar.
- Wednesday is massage therapists from Metro Beauty Academy will be donating free chair massages to teachers and staff; Laura has requested a volunteer to stay in the room where the chair massages are occurring. Dunkin Dounts on 309 donated a box of coffee for free. Faith will give each masseuse a t-shirt and water bottle, as they are providing this service completely free of charge.
- Thursday -- Back Home Bagels is proving 85 bagels and cream cheese free of charge. PTO will also be gifting the teachers a planner. Weiss in Fogelsville donated \$25 for purchase of bananas, hardboiled eggs and milk.
- Friday -- Taco Bar day. If anyone has free time, Faith needs extra help. Have to have it up by 9:30 so cafeteria staff can eat. Chantel will bring crock pot for tortillas.

#### Assemblies-Cindy Glackin (reported by Faith)

- Today's Rainforest assembly was a big hit with the kids. Just about 30 minutes long.
- This was completely free.
- Talked about conservation and recycling.
- Faith was at Parkway Manor tonight before the evening show and said it was packed.
- Cindy asked if we would be willing to take some money out of the assemblies budget to make a donation to the foundation, seeing as this was totally free. Suggested donation of \$100. Will check with Parkway Manor to see what they will be donating/if anything.
- Cindy already has a few ideas for next year.

#### Board Officer Openings

- VP of Fundraising nomination – Chantel Benes.
- CO-VP of Assemblies nomination – Stacey Sanchez
- There will be a vote at the June meeting. Thanks to Chantel and Stacey for stepping forward.

#### Review of chairpersons list-openings (current Chairperson list attached)

- 5th Grade events chair is open; will send request for volunteers via an email out to 4th grade parents pending Mr. G's approval
- Jess Campbell will be chairing Basket Raffles (taking over from Molly Bombich and Jackie Helfrich)
- Stacey Sanchez will take over Night on the Circle
- Need co-chairs for Food Drive, Giving Tree, Holiday Shoppe, Staff Appreciation
- Greatest need is Staff Appreciation Chair
- All other chairs are covered.

#### Spiritwear SUG old inventory- Amber Kershner

- Amber offered to inventory old spiritwear and make a sign up genius so parents could sign up to purchase.

- It is proving very difficult to use SUG for this purpose.
- 100 pieces of Parkland and 170 pieces of Kernsville.
- Amy Benninger contacted Faith offering to purchase the Parkland merchandise at cost for \$1,004.20 for use at OMS.
- Putting our sale on hold until we find out if OMS will purchase.

#### Discussion and Approval of Fundraisers for 2018-2019

- Kid Stuff and Save around-selling only one last year cut our profits in half
  - Selling both next year. This year we only sold Save A Round, and halved our profit.
- Sponsorship letter- review revised letter
  - Sara to revise.
  - Sponsorship levels to change; start at \$10, not \$5
  - We spend \$50 per student per year.
- Mixed Bags-substitute for Cherrydale?
  - 50% of items are under \$20
  - Presorted
  - Not parishable
  - 40-50% profit
  - We will move forward with Mixed Bags
- Wawa coupons-substitute for Poinsettias
  - Coupons shipped in packs of \$25. We pay \$3 per coupon. We buy 150 tickets for \$450. We sell each ticket for \$5.
  - Do a pre sale.
  - Do they have an expiration date? Are extras included
  - We will move forward with Wawa
- Read a thon
  - Big box of bookmarks leftover -- we'll use them give away extras since they are theme specific
  - Jen and Amber to chair again next year
- Original Artworks
  - There is a similar company called Art to Remember. Have several different items. Beyond that pricing and profit are similar.
  - Decided to stick with OA
- Spring Flowers
  - Spring Flowers is easy to run and brings in about \$500-600
  - Checking to see if we can we put this fundraiser on the calendar as "Spring Coupon Sale" so we have the option to do a second Wawa sale instead if first is successful. If Wawa is not successful, we can go back to flower sale.
- Chipotle Night-try to book a Fri night?
  - Try to get it on the books for a Friday in October
  - Sara suggested trying to make sure it wasn't on a home HS football game night
  - Look at Hamilton Crossing vs Cedar Crest location

#### Remind App for events

- Other schools have used Remind with success; sends text to subscribers for free
- Parents need to opt in; could ask teachers to include this in their Back to School night presentations, and also include in PTO welcome packets
- Would assure parents that we would only use for Events notification: about 10 times per year
- Ask Mr. G if he would allow us to use Remind App

#### Spiritwear For next year:

- Faith got quotes from three companies; two online, one local
- It was decided we would go with Tri County (local company in Slatington)
- Can provide online and paper ordering; all the money goes to Tri County -- we pay nothing upfront.
- They can process credit cards for us.

- Amber has had a good experience working with them in the past.
- Amber will design the graphics.

### **Principal's report**

- Thank you for the PSSA snacks. Kids and staff appreciated it.
- Thank you for the assembly this morning. Rainforest animals were a hit
- Welcome to Laura Bronzo, new administrative assistant
- We will need to submit dates for district calendar by July 1.
- Only one retiree this year; Mrs. Nederostak, and aide, who retired in December 2017
- Mrs. Hicks, kindergarten teacher, has requested to stay out through January 2019
- Music teacher has been finalized; that person will start next year
- Faith asked if the PTO is allowed to use sterno burners in the staff lounge. Mr. G said, yes, but be mindful of the smoke detectors.
- We just hired a new playground aid sub who will be here through the end of the year; one of our aids was in a car accident, and will not be back this year.
- Placement process is underway; there are about 6 more days left to make a request for next year, though that may or may not be honored. It is a very thoughtful process.

Adjourn 9:52 p.m.

### **NEXT MEETING:**

Retiring Staff/5th Grade Parent recognition with PTO meeting immediately to follow  
Tuesday, June 5, 2018 - 12:00 p.m. in the auxiliary cafeteria

## PTO Event Chairpersons - 2018-2019 School Year

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5 <sup>th</sup> Grade Events	OPEN
Basket Raffles	Jess Campbell
Birthday Table	Sara Solomon & Lisa Tan
Book Fair	Deb Newhard
Box Tops for Education	Ann Anderson
Bulletin Boards	Jess Campbell
Classroom Coordinator/SUG	Heather Rogers
Coupon Book sale	Chantel Benes w/direction from Amber Kershner
Family Fun Day	Jen Korman <b>NEED A CO CHAIR</b>
Field Day Snack Coordinator	Jen MacMurray
Food Drive	Faith Ryan
Get the Scoop	Board members to book Kona Ice
Giving Tree	Faith Ryan <b>NEED A CO CHAIR</b>
Ice Cream Social	Jen MacMurray & Cindy Glackin
Kindergarten Orientation	NO CHAIR NEEDED
Little Shopper's Shoppe	Faith Ryan & Sara Solomon <b>NEED A CO CHAIR</b>
Marquee	Carrie Weaver
Mixed Bags	Marianne Aloupis & Colleen Charney
Mom Squad	Jen Korman & Lisa Tan
Movie Nights	Samantha Griffin & Sarah Elias
Night on the Circle	Stacey Sanchez
Original Artworks	Chantel Benes
PSSA Snacks	Amber Kerschner
Read-a-thon	Amber Kerschner & Jen Laskosky
Recognition Gifts	Faith Ryan
Scholarship Selection	Jen MacMurray
School Directory	Lisa Gilchrist/Tan
Spiritwear	Faith Ryan
Sponsorship Coordinator	Faith Ryan
Spring coupon Sale	Chantel Benes
Staff Appreciation Events/Food	<b>OPEN</b>
/Holiday Brunch	
Summer Social	All board members
Sunshine Committee	Jen Korman
Volunteer/Staff Recognition	<b>OPEN</b>
Walking Club	Jen Korman
Wawa Coupons	Chantel Benes
Mom Squad	Jen Korman and Lisa Tan
Yearbook	Marianne Aloupis <b>&amp; Laurie Derr (need confirmation from Laurie)</b>

**2017-2018 PTO Budget (5/9/2018)**

**Kernsville Elementary School**

**5051 Kernsville Road**

**Orefield, PA 18069**

<u>Event</u>	<u>2017-2018 Projected Cash In</u>	<u>2017-2018 Projected Cash Out (Budget)</u>	<u>2017-2018 Projected Net</u>	<u>2017-2018 Actual Cash In</u>	<u>2017-2018 Actual Cash Out</u>	<u>2017-2018 Actual Net</u>	<u>Remaining Budget</u>	<u>Notes</u>
<i>5th Grade Events</i>	\$0.00	-\$4,000.00	-\$4,000.00	\$0.00	-\$1,508.79	-\$1,508.79	-\$2,491.21	
<i>Assemblies</i>	\$0.00	-\$2,000.00	-\$2,000.00	\$0.00	-\$900.95	-\$900.95	-\$1,099.05	
<i>Birthday Table</i>	\$0.00	-\$25.00	-\$25.00	\$0.00	-\$18.00	-\$18.00	-\$7.00	\$100 Gift Card Donated by Wegmans
<i>Book Fair</i>	\$13,500.00	-\$13,500.00	\$0.00	\$8,715.27	-\$8,715.27	\$0.00	-\$4,784.73	
<i>Book Fair - All For Books</i>	\$0.00	\$0.00	\$0.00	\$1,617.75	-\$1,611.25	\$6.50	Complete	
<i>Bounced Checks</i>	\$0.00	-\$75.00	-\$75.00	\$162.75	-\$166.59	-\$3.84	\$0.00	
<i>Box Tops</i>	\$1,250.00	-\$75.00	\$1,175.00	\$1,562.20	-\$50.95	\$1,511.25	Complete	
<i>Class Funds - Kindergarten*</i>	\$0.00	-\$1,060.00	-\$1,060.00	\$0.00	-\$618.50	-\$618.50	-\$441.50	
<i>Class Funds - 1st Grade*</i>	\$0.00	-\$1,160.00	-\$1,160.00	\$0.00	-\$830.50	-\$830.50	-\$329.50	
<i>Class Funds - 2nd Grade*</i>	\$0.00	-\$1,200.00	-\$1,200.00	\$0.00	-\$1,137.00	-\$1,137.00	-\$63.00	
<i>Class Funds - 3rd Grade*</i>	\$0.00	-\$1,300.00	-\$1,300.00	\$0.00	-\$865.00	-\$865.00	-\$435.00	
<i>Class Funds - 4th Grade*</i>	\$0.00	-\$1,360.00	-\$1,360.00	\$0.00	-\$1,105.50	-\$1,105.50	-\$254.50	
<i>Class Funds - 5th Grade*</i>	\$0.00	-\$1,620.00	-\$1,620.00	\$0.00	-\$1,537.00	-\$1,537.00	-\$83.00	
<i>Class Funds - Specials</i>	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$203.00	-\$203.00	\$0.00	
<i>Class Funds - Cafeteria</i>	\$0.00	-\$100.00	-\$100.00	\$0.00		\$0.00	-\$100.00	
<i>Cookie Dough</i>	\$6,900.00	-\$4,100.00	\$2,800.00	\$6,142.70	-\$3,182.50	\$2,960.20	Complete	
<i>Coupon Books</i>	\$3,500.00	-\$1,750.00	\$1,750.00	\$3,575.00	-\$1,870.00	\$1,705.00	Complete	
<i>Family Fun Day</i>	\$3,800.00	-\$2,000.00	\$1,800.00	\$4,175.05	-\$1,571.89	\$2,603.16	Complete	
<i>Get the Scoop</i>	\$0.00	-\$350.00	-\$350.00	\$0.00	-\$350.00	-\$350.00	Complete	
<i>Giving Tree</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Complete	
<i>Harlem Wizards</i>	\$350.00	\$0.00	\$350.00	\$350.00	\$0.00	\$350.00	Complete	
<i>Holiday Shoppe</i>	\$4,500.00	-\$4,100.00	\$400.00	\$6,080.45	-\$4,897.33	\$1,183.12	Complete	
<i>Ice Cream Social</i>	\$0.00	-\$150.00	-\$150.00	\$150.00	-\$145.06	\$4.94	Complete	
<i>Insurance</i>	\$0.00	\$0.00	\$0.00	\$0.00	-\$318.00	-\$318.00	Complete	
<i>Interest</i>	\$10.00	\$0.00	\$10.00	\$8.24	\$0.00	\$8.24	N/A	
<i>Movie Night</i>	\$700.00	-\$600.00	\$100.00	\$880.50	-\$610.60	\$269.90	Complete	
<i>Night on the Circle</i>	\$650.00	-\$734.39	-\$84.39	\$651.00	-\$734.39	-\$83.39	Complete	
<i>Original Artworks</i>	\$3,750.00	-\$2,500.00	\$1,250.00	\$3,713.50	-\$2,311.50	\$1,402.00	Complete	Add. \$112.75 paid for 2016-2017
<i>Poinsettia Sales</i>	\$1,300.00	-\$1,000.00	\$300.00	\$1,541.00	-\$1,182.17	\$358.83	Complete	
<i>PSSA Snacks</i>	\$0.00	-\$125.00	-\$125.00	\$0.00	-\$20.94	-\$20.94	Complete	
<i>PTO Gift to School</i>	\$0.00	\$0.00	\$0.00		-\$95.38	-\$95.38	N/A	
<i>PTO Hospitality</i>	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	
<i>PTO Supplies</i>	\$0.00	-\$400.00	-\$400.00	\$0.00	-\$219.92	-\$219.92	-\$180.08	
<i>PTO Scholarship</i>	\$0.00	-\$1,000.00	-\$1,000.00	\$0.00	-\$1,000.00	-\$1,000.00	Complete	
<i>PTO Sponsorship</i>	\$2,250.00	\$0.00	\$2,250.00	\$2,390.00	\$0.00	\$2,390.00	Complete	
<i>PTO Start of School Year</i>	\$0.00	-\$906.74	-\$906.74	\$0.00	-\$906.74	-\$906.74	Complete	\$405.00 spent for 2018-2019 Folders
<i>PTO Summer Social</i>	\$0.00	-\$119.12	-\$119.12	\$0.00	-\$119.12	-\$119.12	Complete	
<i>PTO Support Sponsorship</i>	\$0.00	-\$100.00	-\$100.00		-\$200.00	-\$200.00	\$0.00	

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<i>Read A Thon</i>	\$6,650.00	-\$700.00	\$5,950.00	\$8,721.35	-\$58.41	\$8,662.94	Complete	
<i>Restaurant Nights</i>	\$0.00	\$0.00	\$0.00	\$110.68	\$0.00	\$110.68	N/A	
<i>SWPBS</i>	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$200.00	-\$200.00	Complete	
<i>Spiritwear</i>	\$1,200.00	\$0.00	\$1,200.00	\$1,819.00	\$0.00	\$1,819.00	N/A	
<i>Spring Flower Sales</i>	\$2,500.00	-\$1,900.00	\$600.00	\$2,308.00	-\$1,712.50	\$595.50	Complete	
<i>Storyworks/Storyworks Junior</i>	\$0.00	-\$1,036.20	-\$1,036.20	\$0.00	-\$1,036.20	-\$1,036.20	Complete	\$471.00 spent for 2018-2019
<i>Sunshine Fund</i>	\$0.00	-\$100.00	-\$100.00	\$0.00	-\$104.12	-\$104.12	\$0.00	
<i>Taxes</i>	\$0.00	-\$2,520.00	-\$2,520.00			\$0.00	Complete	
<i>Teacher Appreciation</i>	\$0.00	-\$1,500.00	-\$1,500.00	\$412.16	-\$618.83	-\$206.67	-\$881.17	
<i>Teacher Grants - Kindergarten**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00		\$0.00	-\$450.00	
<i>Teacher Grants - 1st Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$300.00	-\$300.00	-\$150.00	
<i>Teacher Grants - 2nd Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$98.64	-\$98.64	-\$351.36	
<i>Teacher Grants - 3rd Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$300.00	-\$300.00	-\$150.00	
<i>Teacher Grants - 4th Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$100.00	-\$100.00	-\$350.00	
<i>Teacher Grants - 5th Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$161.59	-\$161.59	-\$288.41	
<i>Teacher Grants - Specials***</i>	\$0.00	-\$1,000.00	-\$1,000.00	\$0.00	-\$144.80	-\$144.80	-\$855.20	
<i>Walking Club</i>	\$0.00	-\$150.00	-\$150.00		-\$65.87	-\$65.87	-\$84.13	
<i>Web-Site/Sign-Up Genius</i>	\$0.00	-\$180.75	-\$180.75	\$0.00	-\$180.75	-\$180.75	Complete	
<i>Yearbook</i>	\$4,200.00	-\$4,370.00	-\$170.00	\$3,004.00	-\$1,356.00	\$1,648.00	-\$3,014.00	
<b>Total</b>	<b>\$57,010.00</b>	<b>-\$63,967.20</b>	<b>-\$6,957.20</b>	<b>\$58,090.60</b>	<b>-\$45,441.55</b>	<b>\$12,649.05</b>	<b>-\$18,525.65</b>	
<i>Money Needed to be Raised for Events</i>		<b>-\$35,117.20</b>						
*Each student is allotted \$20 for Class Funds.								
	Number of Students							
Kindergarten	53							
1st Grade	58							
2nd Grade	60							
3rd Grade	65							
4th Grade	68							
5th Grade	81							
**Includes \$150/teacher - \$100 for classroom supplies/\$50 for Wonders books								
***Includes \$100/teacher for Anderson, Brosky, Furbeck, Gross, Kashner, Marzano, Nahrgang, Newhard, Salvaterra, and Sarnicky								