

**Kernsville PTO Meeting**  
**April 10, 2018**  
**9:00 a.m.**

AGENDA

**Welcome and Introductions**

Attendance; Faith Ryan, Sara Solomon, Dana Schmitt, Cindy Glackin, Amber Kerschner, Jen MacMurray, Mr. G

Called to order at 9:05 a.m.

March minutes approved -- Amber motioned, Cindy seconded

**Old Business**

Lobby Rug – Ingrid Martz – any updates?

- No new updates (reported via email to Faith)

Carts were ordered for recess- thanks from Mrs. Sloan

- Mrs. Sloan sent a thank you for the carts we purchased

Movie Night – Mar 23<sup>rd</sup>- Samantha Griffin

- No update (Samantha not in attendance)

Original Artworks – Faith Ryan

- Orders still trickling in
- Full update next month
- There is another company that does the same thing; Faith will explore pricing with them as well just to be diligent.

PSSA snacks- Amber Kerschner

- Low on pretzels. Need to send out a second sign up for pretzels only.
- New SUG to be sent this week requesting enough for all three grades; Mr. G said any overflow can be used for Science PSSA
- Amber will coordinate with cafeteria staff for carts for bagel distribution Thursday morning

**New Business**

Treasurer's Report-Jen MacMurray

- Recess carts purchased
- Original Works money coming in
- Yearbook money is coming in
- Spring flower sale just started and deposits will be coming in
- Request for donation to Parkland Festival of the Arts for \$100. Faith made motion to approve. Sara plaseconded.
  - Mr. G pointed out last year Festival of the Arts gave each elementary art teacher a special iPad that interacts with their smart boards; so they support us in turn.

1<sup>st</sup> grade request

- First grade teachers requesting funding for homework folders
- \$1.25 per folder

- Instead of offering \$100 per grade and \$50 for Wonders supplies, Jen and Faith are suggesting that we increase all grade funding to \$125.
- Faith made motion to take away wonders grant and bump teacher grants up to \$125. Amber seconded.

#### Staff Appreciation Week -- week of May 7 -- Faith Ryan

- Judy, Cori and Faith met
- Monday - yogurt parfait bar (yogurt with blend in toppings)
- Tuesday - popcorn bar (popcorn with stir in toppings)
- Wednesday - district supplies a lunch
- Thursday - planners to be distributed; still working on getting Metro Beauty to come in and do manicures and chair massages -- having a hard time getting a response from them. Faith will follow up by phone and possibly in person
- Friday - taco bar
- One large sign up genius for all donations
  - Will again ask for \$10 donations to go toward bulk purchase of perishable goods such as ground beef, chicken, etc.
- Will need to purchase Chinet -- our existing supply of plates is a little too flimsy for a buffet

#### Movie Night – Apr 20 -- Samantha Griffin & Sarah Elias (neither in attendance)

- Movie will be Coco
- Need to check with Samantha and Sarah to see if we need any more supplies
- Need to send SUG

#### Gift to School – Die cut proposal from staff

- Teachers are requesting new die cuts
- Ingrid was going to look into the cost of a professional grade cricket machine
- This was discussed last year and tabled, but never brought back up, so we need to check with Ingrid to see where it stands
- We'll research the cost of the dies and the cost of the machine and see where we stand.
- Cindy will start research

#### Board Officer openings:

- VP of Fundraising (2 year term) – can be a co-chaired position
  - Basic duty is to supervise; don't have to run each fundraiser alone
  - Amber has coordinated flower sales, coupon books and Read A Thon, but these fundraisers can be chaired by someone other than the VP (Amber has already volunteered to chair Read A Thon again next year)
  - This year there were chairs for: cookie dough sale, original works, spirit wear. Marianne will continue to chair the cookie dough sale (or whatever replaces it). Just need to find someone for Original Works and Spiritwear (Faith chaired both of those this year)
- Co-VP of Assemblies -- Cindy would like a co-chair. She works full time, and mostly needs help with buying gifts for authors, being on site during the event, running errands leading up to visits, etc

#### Spiritwear

- Amber offered to inventory Spiritwear, photograph and send out a Sign Up Genius to try to sell down inventory
- After this inventory is moved, we will move to printing one time a year and not carrying inventory
- Faith had researched vendors and has narrowed it down to three potential companies

#### May meeting goals: Review of this year's fundraisers – finalize our choices

- Trading out Cherrydale Cookie fundraiser for Mixed Bags?

- Wawa hoagies instead of poinsettias?

Paint Night- Samantha Griffin (not present )

- Per Faith, Samantha's mother owns a studio and would be willing to help by doing a fundraiser
- Samantha was not in attendance, so we'll revisit this next meeting

Flower sale – Apr 6-20<sup>th</sup>- Amber Kershner

- Flyer is out
- Selling vouchers: a flat of 32 plants for \$14 or a 10" hanging basket for \$17

### **Principal Report**

- New fire drill procedure letter went home; incorporates intruder procedure into regular fire drill procedure
  - Regularly meet with first responders to plan
  - In 2018 there have been 20 school shootings -- there have been zero school fires
  - The way that schools are now designed, doors are designed to stop fires
  - Practiced new procedure yesterday; went well
  - There are no surprise fire drills
  - There will be a "code red" drill coming up in the future; it is a lock down where they hide and practice not opening door unless they hear the password
- Thank you for the PSSA snacks
  - Kids are ready; there are some nerves, but they will do great
- The music teacher position has been filled. Teacher's name has not been announced. Mr. Hamm will be here through the end of the year.
- No teacher retirees this year

Adjourn 10:25 a.m.

Next meeting: Tuesday, May 8, 2018. 7 p.m. in the cafeteria.

Town Hall Meeting will be held the same evening from 6 - 6:45 p.m.

**2017-2018 PTO Budget (4/7/2018)**

**Kernsville Elementary School**

**5051 Kernsville Road**

**Orefield, PA 18069**

<u>Event</u>	<u>2017-2018 Projected Cash In</u>	<u>2017-2018 Projected Cash Out (Budget)</u>	<u>2017-2018 Projected Net</u>	<u>2017-2018 Actual Cash In</u>	<u>2017-2018 Actual Cash Out</u>	<u>2017-2018 Actual Net</u>	<u>Remaining Budget</u>	<u>Notes</u>
<i>5th Grade Events</i>	\$0.00	-\$4,000.00	-\$4,000.00	\$0.00	-\$1,339.00	-\$1,339.00	-\$2,661.00	
<i>Assemblies</i>	\$0.00	-\$2,000.00	-\$2,000.00	\$0.00	-\$900.95	-\$900.95	-\$1,099.05	
<i>Birthday Table</i>	\$0.00	-\$25.00	-\$25.00	\$0.00	-\$18.00	-\$18.00	-\$7.00	\$100 Gift Card Donated by Wegmans
<i>Book Fair</i>	\$13,500.00	-\$13,500.00	\$0.00	\$8,715.27	-\$8,715.27	\$0.00	-\$4,784.73	
<i>Book Fair - All For Books</i>	\$0.00	\$0.00	\$0.00	\$1,617.75	-\$1,611.25	\$6.50	Complete	
<i>Bounced Checks</i>	\$0.00	-\$75.00	-\$75.00	\$162.75	-\$166.59	-\$3.84	\$0.00	
<i>Box Tops</i>	\$1,250.00	-\$75.00	\$1,175.00	\$1,114.00	-\$50.95	\$1,063.05	Complete	
<i>Class Funds - Kindergarten*</i>	\$0.00	-\$1,060.00	-\$1,060.00	\$0.00	-\$426.00	-\$426.00	-\$634.00	
<i>Class Funds - 1st Grade*</i>	\$0.00	-\$1,160.00	-\$1,160.00	\$0.00	-\$350.00	-\$350.00	-\$810.00	
<i>Class Funds - 2nd Grade*</i>	\$0.00	-\$1,200.00	-\$1,200.00	\$0.00	-\$594.00	-\$594.00	-\$606.00	
<i>Class Funds - 3rd Grade*</i>	\$0.00	-\$1,300.00	-\$1,300.00	\$0.00	-\$540.00	-\$540.00	-\$760.00	
<i>Class Funds - 4th Grade*</i>	\$0.00	-\$1,360.00	-\$1,360.00	\$0.00	-\$1,105.50	-\$1,105.50	-\$254.50	
<i>Class Funds - 5th Grade*</i>	\$0.00	-\$1,620.00	-\$1,620.00	\$0.00	-\$1,537.00	-\$1,537.00	-\$83.00	
<i>Class Funds - Specials</i>	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$203.00	-\$203.00	\$0.00	
<i>Class Funds - Cafeteria</i>	\$0.00	-\$100.00	-\$100.00	\$0.00		\$0.00	-\$100.00	
<i>Cookie Dough</i>	\$6,900.00	-\$4,100.00	\$2,800.00	\$6,133.90	-\$3,182.50	\$2,951.40	Complete	
<i>Coupon Books</i>	\$3,500.00	-\$1,750.00	\$1,750.00	\$3,575.00	-\$1,870.00	\$1,705.00	Complete	
<i>Family Fun Day</i>	\$3,800.00	-\$2,000.00	\$1,800.00	\$4,175.05	-\$1,571.89	\$2,603.16	Complete	
<i>Get the Scoop</i>	\$0.00	-\$350.00	-\$350.00	\$0.00	-\$350.00	-\$350.00	Complete	
<i>Giving Tree</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Complete	
<i>Harlem Wizards</i>	\$350.00	\$0.00	\$350.00	\$350.00	\$0.00	\$350.00	Complete	
<i>Holiday Shoppe</i>	\$4,500.00	-\$4,100.00	\$400.00	\$6,080.45	-\$4,897.33	\$1,183.12	Complete	
<i>Ice Cream Social</i>	\$0.00	-\$150.00	-\$150.00	\$150.00	-\$145.06	\$4.94	Complete	
<i>Insurance</i>	\$0.00	\$0.00	\$0.00	\$0.00	-\$318.00	-\$318.00	Complete	
<i>Interest</i>	\$10.00	\$0.00	\$10.00	\$7.25	\$0.00	\$7.25	N/A	
<i>Movie Night</i>	\$700.00	-\$600.00	\$100.00	\$715.50	-\$610.60	\$104.90	\$0.00	
<i>Night on the Circle</i>	\$650.00	-\$734.39	-\$84.39	\$651.00	-\$734.39	-\$83.39	Complete	
<i>Original Artworks</i>	\$3,750.00	-\$2,500.00	\$1,250.00	\$966.00		\$966.00	-\$2,500.00	Add. \$112.75 paid for 2016-2017
<i>Poinsettia Sales</i>	\$1,300.00	-\$1,000.00	\$300.00	\$1,541.00	-\$1,182.17	\$358.83	Complete	
<i>PSSA Snacks</i>	\$0.00	-\$125.00	-\$125.00			\$0.00	-\$125.00	
<i>PTO Gift to School</i>	\$0.00	\$0.00	\$0.00		-\$95.38	-\$95.38	N/A	
<i>PTO Hospitality</i>	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	
<i>PTO Supplies</i>	\$0.00	-\$400.00	-\$400.00	\$0.00	-\$219.92	-\$219.92	-\$180.08	
<i>PTO Scholarship</i>	\$0.00	-\$1,000.00	-\$1,000.00			\$0.00	-\$1,000.00	
<i>PTO Sponsorship</i>	\$2,250.00	\$0.00	\$2,250.00	\$2,390.00	\$0.00	\$2,390.00	Complete	
<i>PTO Start of School Year</i>	\$0.00	-\$906.74	-\$906.74	\$0.00	-\$906.74	-\$906.74	Complete	\$405.00 spent for 2018-2019 Folders
<i>PTO Summer Social</i>	\$0.00	-\$119.12	-\$119.12	\$0.00	-\$119.12	-\$119.12	Complete	
<i>PTO Support Sponsorship</i>	\$0.00	-\$100.00	-\$100.00		-\$100.00	-\$100.00	\$0.00	

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<i>Read A Thon</i>	\$6,650.00	-\$700.00	\$5,950.00	\$8,721.35	-\$58.41	\$8,662.94	Complete	
<i>Restaurant Nights</i>	\$0.00	\$0.00	\$0.00	\$110.68	\$0.00	\$110.68	N/A	
<i>SWPBS</i>	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$200.00	-\$200.00	Complete	
<i>Spiritwear</i>	\$1,200.00	\$0.00	\$1,200.00	\$1,789.00	\$0.00	\$1,789.00	N/A	
<i>Spring Flower Sales</i>	\$2,500.00	-\$1,900.00	\$600.00			\$0.00	-\$1,900.00	
<i>Storyworks/Storyworks Junior</i>	\$0.00	-\$1,036.20	-\$1,036.20	\$0.00	-\$1,036.20	-\$1,036.20	Complete	\$471.00 spent for 2018-2019
<i>Sunshine Fund</i>	\$0.00	-\$100.00	-\$100.00	\$0.00	-\$104.12	-\$104.12	\$0.00	
<i>Taxes</i>	\$0.00	-\$2,520.00	-\$2,520.00			\$0.00	Complete	
<i>Teacher Appreciation</i>	\$0.00	-\$1,500.00	-\$1,500.00	\$285.00	-\$540.51	-\$255.51	-\$959.49	
<i>Teacher Grants - Kindergarten**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00		\$0.00	-\$450.00	
<i>Teacher Grants - 1st Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$300.00	-\$300.00	-\$150.00	
<i>Teacher Grants - 2nd Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$98.64	-\$98.64	-\$351.36	
<i>Teacher Grants - 3rd Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00		\$0.00	-\$450.00	
<i>Teacher Grants - 4th Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00		\$0.00	-\$450.00	
<i>Teacher Grants - 5th Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$100.00	-\$100.00	-\$350.00	
<i>Teacher Grants - Specials***</i>	\$0.00	-\$1,000.00	-\$1,000.00	\$0.00	-\$144.80	-\$144.80	-\$855.20	
<i>Walking Club</i>	\$0.00	-\$150.00	-\$150.00		-\$65.87	-\$65.87	-\$84.13	
<i>Web-Site/Sign-Up Genius</i>	\$0.00	-\$180.75	-\$180.75	\$0.00	-\$180.75	-\$180.75	Complete	
<i>Yearbook</i>	\$4,200.00	-\$4,370.00	-\$170.00		-\$1,356.00	-\$1,356.00	-\$3,014.00	
<b>Total</b>	<b>\$57,010.00</b>	<b>-\$63,967.20</b>	<b>-\$6,957.20</b>	<b>\$49,250.95</b>	<b>-\$38,045.91</b>	<b>\$11,205.04</b>	<b>-\$25,921.29</b>	
<i>Money Needed to be Raised for Events</i>		<b>-\$35,117.20</b>						
*Each student is allotted \$20 for Class Funds.								
	Number of Students							
Kindergarten	53							
1st Grade	58							
2nd Grade	60							
3rd Grade	65							
4th Grade	68							
5th Grade	81							
**Includes \$150/teacher - \$100 for classroom supplies/\$50 for Wonders books								
***Includes \$100/teacher for Anderson, Brosky, Furbeck, Gross, Kashner, Marzano, Nahrgang, Newhard, Salvaterra, and Sarnicky								