

Kernsville PTO Meeting
February 13, 2018
Called to order 9:05 a.m.

AGENDA

Welcome and Introductions- Faith Ryan, Amber Kerschner, Jen Laskosky, Jen Korman, Samantha Griffin, Sara Solomon, Michelle Lanyon, Bobby Lanyon, Jen MacMurray, Chantel Benes, Sara Solomon

Old Business

Movie Night – Despicable Me 3-Samantha Griffin

- 69 people
- Movie choice was popular
- Needed more candy -- Jen M. picked up candy at The Restaurant Store. Parkland has a membership. Cost is even less than Costco.

Family Fun Day – Jen Korman

- It was a success based on number
- Basket Raffles doubled our profit. Made twice as much as previous years.
- Has more wrist band pre-sell; less at door
- Food was perfect this year -- not as much waste as other years
- Polish Water Ice did not do as well as Kona did. This is because we had to pre-purchase the Polish Water Ice. Make sure to get on Kona's calendar early.
- Tootsee the Clown was amazing. Get her next year. \$75 per hour
- Next year have a "thank you" poster to recognize donors
- Sky Zone wants to come back next year and for Night on the Circle
- Keifer Orthodontics was very happy with their placement
- Mrs. Newhard did very well with Book Fair day of
- Supply costs went down a lot
- Photo booth: was donated; next year make it totally free
- Tons of wristband left over for next year; in gray cabinet
- Possibly looking in to different way to purchase basket raffle tickets; pre sale? pre-printed ticket books?
- Boy Scouts, NHS, Key Club were all great
- \$650 worth of Spirit Wear sold; still have 11 totes
- Congratulating Jen, Molly and Jackie for all of their hard work. We couldn't have done it without them!
- Need new chair next year

Wizards update – Faith Ryan

- **Game is tonight**
- 5:30 for food; game at 7 p.m.
- KV in charge of popcorn
- Anyone who can volunteer, please do.
- Popcorn and sleeves donated by The Restaurant Store

New Business

Treasurer's Report – Jen MacMurray

- Already talked about FFD and Spiritwear
- Bookfair just closed yesterday -- will update next month

Read a thon update- Amber Kershner & Jen Laskosky

- Laser Show was a huge success; kids were really into it. Laser Show guy said our kids were very well behaved.
- Thanks to Mr. G for doing the "sleep over" promotion on Facebook
- Make change to district calendar next year -- don't put anything other than start and end dates
- Pajama day changed this year to be half way through read-a-thon, but there was no way to change the calendar.
- Just advertise special days through the flyer
- Mrs. Newhard wanted a template for the Book Fair prize. Faith will follow up
- Awards and certificates March 20th

Thank you card update – Chantel Benes

- Chantel believes all Thank Yous for FFD are complete at this point. Checking with Molly B. one final time
- Jen sent emails to Boys Scouts, NHS and Key Club

District Food Drive- Ingrid Martz & Faith Ryan

- Going on now through February 23; big box up on February 23
- Not much to update

Ice Cream Social – Feb 14 – Jen MacMurray & Cindy Glackin

- Ice Cream Social - donations in \$10 increments have been coming in; may end up not spending anything (with exception of pre-opened Ready Whip can that needs to be replaced).
- Next year we won't be asking for monetary donations
- Had a little glitch with the k-2 sign ups; emails stacked. Needed to be resent; all is good now.
- Wednesday, February 14 at 2:10 p.m.
- Run as an assembly line in the cafeteria; kids take it back to their class
- Extra Polish Water Ice from FFD will be used for kids with allergies

Phantoms Game – Mar 3-Faith Ryan

- Flyer went home
- Tickets at a discounted rate
- All PTO really does is distribute checks
- 4th and 5th graders have an option to sing the national anthem

Original Artworks – Mar 8- Faith Ryan

- Extra incentive; extra \$1 profit on each magnet we sell
- Send home a magnet and flyer; take orders from there

Kindergarten Registration – Mar 15-volunteers needed

- Donna needs 12 volunteers
- 2 people checking people in; 4 escorting people back to classrooms (2 shifts)
- Work on getting SUG from Heather R.

Movie Night – Mar23- Samantha Griffin – Movie selection? And for Apr?

- Ferdinand for March
- Bobby suggested getting an LED wall -- will increase the quality
 - He has contacts that might be able to help us
 - Based in Hellertown
- Possibly look in to increasing ticket price, but including popcorn and bottle of water in ticket price
- April movie to be decided net meeting

Post Prom Party donation request-Jen MacMurray

- Alcohol free all night event
- Last year we gave \$100; can't find it in the minutes, but we need to vote on the donation
- Sara made a motion to approve donation; Amber seconded

School Folder order-Faith Ryan

- School Mate sent sample folders.
- In the past they have been dated, could we just make the generic?
- Everyone agreed to make generic so extras can be reused

PSSA's and snacks –Amber Kershner

- Two months out
- Amber to meet with Mr. G.
- Set up at SUG to get donations from parents; rest is purchased
- Could we ask Herr's for pretzels and/or popcorn? Amber to follow up. Samantha gave Amber her contact's info
- Goldfish
- School supplies fruit
- Bagels (mini); plain, butter, cream cheese (orders submitted by teachers)
- Rice Krispie Treats
- Sign up Genius for volunteers as well.
- PTO covers 5 days, Mr. G covers 3 days

Yearbook-Marianne Aloupis

- O sale March 25 - April 9 -- this will be the only time to purchase; no extras
- \$16 per year book (covers cost of the book)
- You've got mail for 5th graders for \$2 per message
- 5th graders who need financial assistance from PTO to purchase will get a book through Mrs. Gross

Lobby Rug –Ingrid Martz

- No new update

Playground equipment

- Mr. G. wants to look at the condition of the mats under the swings. If they are in need of replacement, he would like to request those as a gift from the PTO.
- Jen suggested this is something we would have to decide if we could afford later in the year, as we haven't paid for all field trips, etc. yet.

Review of this year's fundraisers – keep/drop/add/reconsider timing – schedule for May meeting

- Sara to revamp Sponsorship Letter to make it more specific; give parents a better idea of what their money can help us do, and how much we spend per kid.
 - Samantha suggested a pie chart, or a "your gift of \$10 will sponsor XXX"
- Coupon Book -- add Kid Stuff back in; sell Save-A-Round and Kids Stuff
- Cookie Dough Sale -- do we want to do this again?
- Faith suggested replacing Cookie Dough with "Mixed Bags" -- kind of like 31
 - Will order a information kit; report back in March
- Poinsettia Sale
 - Not sure we sell enough to make it worth our while -- only profit \$300 or so
 - Sara suggested trying Wawa hoagie coupons instead
 - Amber to look in to it
- Try a Chipotle Night again
 - Try for a Friday or Saturday
 - They donate 50% of the night's profit back to us
 - Early in the year (September/October)
 - Mr. G okayed our own flyers for this if we get them printed on our own
 - Samantha has a contact who could help us run flyers
- Holiday Shoppe stays
 - Faith pre-booked for next year to get us an incentive
- Read-A-Thon stays
 - Amber will chair for one more year; Jen still thinking about it (may need co-chair)
- Original Art Works
 - Faith to look into other companies to make sure we are getting most profits
- Spring plant sale stays

"State of Parkland" address by superintendent at 9:30am at next meeting – Apr 10

- We will hear a presentation at our April 10 meeting. Please try to attend.

Assembly Report –Cindy Glackin

- March 5, Mo O'Hara (free) author visit
- End of year shared animal assembly with Parkway Manor

Scholastic Magazines

- Storyworks, etc.
- Used by all grades
- Last year it was \$1100 for the subscription
- Jen met with Mrs. Newhard -- is there any way we can use Scholastic dollars that she gets from the book fair to supplement this
- Mrs. Newhard did research and found ways to consolidate
- Teachers agreed to share copies -- would take subscription to \$471
- We need to approve it now to get that price
- Samantha moved to purchase, Chantel seconded.

May 7 Teacher Appreciation Week

- We usually buy planners -- is this something that the teachers still use/need
- We will supply a lunch
- We also supply snacks
- Last year was a sports theme
- This year: "You set the BAR high" -- yogurt bar with toppings, popcorn bar with toppings, taco bar for luncheon
- Suggest getting donations of both goods and money (same as at Christmas).

Principal's Report

- This year the state of PA has implemented new truancy laws. It doesn't matter if you have doctor's notes, or if you are going on vacation and fill out the forms; at 18 days missed, you are considered habitually truant.
 - Mr. G has had to send out 36 warnings this year (if you have 8 or 9 missed days). He does so because he is legally required. He does track excuses, and works with parents. But be aware that if you are over 18 days, there will be follow up.
 - After 18 days, a doctor's note can be required for each day. Of course there are times when medical issues keep kids out; but the warnings are required.
 - After 18 days, a truancy agency may be called in
 - After 18 days, a truancy reduction plan is put in place with parents
 - Parkland goes 193 days per year; 180 required by law
 - Once you start kindergarten, you must be here. Kindergarten is not required, but once you start, you are held to attendance.
 - This is a big change.
- Search is still on for a Music Teacher.

Adjourn 10:57 a.m.

NEXT MEETING: Tuesday, March 13 at 9 a.m.

Faith will be absent- Jen MacMurray to run the meeting

2017-2018 PTO Budget (2/10/2018)

Kernsville Elementary School

5051 Kernsville Road

Orefield, PA 18069

<u>Event</u>	<u>2017-2018 Projected Cash In</u>	<u>2017-2018 Projected Cash Out (Budget)</u>	<u>2017-2018 Projected Net</u>	<u>2017-2018 Actual Cash In</u>	<u>2017-2018 Actual Cash Out</u>	<u>2017-2018 Actual Net</u>	<u>Remaining Budget</u>	<u>Notes</u>
<i>5th Grade Events</i>	\$0.00	-\$4,000.00	-\$4,000.00	\$0.00	-\$1,339.00	-\$1,339.00	-\$2,661.00	
<i>Assemblies</i>	\$0.00	-\$2,000.00	-\$2,000.00	\$0.00	-\$745.00	-\$745.00	-\$1,255.00	
<i>Birthday Table</i>	\$0.00	-\$25.00	-\$25.00	\$0.00	-\$18.00	-\$18.00	-\$7.00	\$100 Gift Card Donated by Wegmans
<i>Book Fair</i>	\$13,500.00	-\$13,500.00	\$0.00	\$4,897.52	-\$4,897.52	\$0.00	N/A	
<i>Book Fair - All For Books</i>	\$0.00	\$0.00	\$0.00	\$1,617.75	-\$989.25	\$628.50	N/A	Balance to be spent at Feb. Book Fair
<i>Bounced Checks</i>	\$0.00	-\$75.00	-\$75.00	\$138.75	-\$162.75	-\$24.00	\$87.75	
<i>Box Tops</i>	\$1,250.00	-\$75.00	\$1,175.00	\$1,079.60	-\$50.95	\$1,028.65	-\$24.05	
<i>Class Funds - Kindergarten*</i>	\$0.00	-\$1,060.00	-\$1,060.00	\$0.00	-\$426.00	-\$426.00	-\$634.00	
<i>Class Funds - 1st Grade*</i>	\$0.00	-\$1,160.00	-\$1,160.00	\$0.00	-\$350.00	-\$350.00	-\$810.00	
<i>Class Funds - 2nd Grade*</i>	\$0.00	-\$1,200.00	-\$1,200.00	\$0.00	-\$594.00	-\$594.00	-\$606.00	
<i>Class Funds - 3rd Grade*</i>	\$0.00	-\$1,300.00	-\$1,300.00	\$0.00	-\$540.00	-\$540.00	-\$760.00	
<i>Class Funds - 4th Grade*</i>	\$0.00	-\$1,360.00	-\$1,360.00	\$0.00	-\$1,105.50	-\$1,105.50	-\$254.50	
<i>Class Funds - 5th Grade*</i>	\$0.00	-\$1,620.00	-\$1,620.00	\$0.00	-\$1,537.00	-\$1,537.00	-\$83.00	Includes Iron Pigs Tix Total Cost
<i>Class Funds - Specials</i>	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$203.00	-\$203.00	\$0.00	
<i>Class Funds - Cafeteria</i>	\$0.00	-\$100.00	-\$100.00	\$0.00		\$0.00	-\$100.00	
<i>Cookie Dough</i>	\$6,900.00	-\$4,100.00	\$2,800.00	\$6,133.90	-\$3,182.50	\$2,951.40	N/A	
<i>Coupon Books</i>	\$3,500.00	-\$1,750.00	\$1,750.00	\$3,575.00	-\$1,870.00	\$1,705.00	N/A	
<i>Family Fun Day</i>	\$3,800.00	-\$2,000.00	\$1,800.00	\$4,175.05	-\$1,569.95	\$2,605.10	-\$430.05	
<i>Get the Scoop</i>	\$0.00	-\$350.00	-\$350.00	\$0.00	-\$350.00	-\$350.00	\$0.00	
<i>Giving Tree</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<i>Harlem Wizards</i>	\$350.00	\$0.00	\$350.00		\$0.00	\$0.00	N/A	
<i>Holiday Shoppe</i>	\$4,500.00	-\$4,100.00	\$400.00	\$6,080.45	-\$4,897.33	\$1,183.12	N/A	
<i>Ice Cream Social</i>	\$0.00	-\$150.00	-\$150.00	\$90.00	-\$145.06	-\$55.06	-\$4.94	
<i>Insurance</i>	\$0.00	\$0.00	\$0.00	\$0.00	-\$318.00	-\$318.00	N/A	
<i>Interest</i>	\$10.00	\$0.00	\$10.00	\$5.50	\$0.00	\$5.50	N/A	
<i>Movie Night</i>	\$700.00	-\$600.00	\$100.00	\$552.00	-\$610.60	-\$58.60	\$0.00	
<i>Night on the Circle</i>	\$650.00	-\$734.39	-\$84.39	\$651.00	-\$734.39	-\$83.39	\$0.00	
<i>Original Artworks</i>	\$3,750.00	-\$2,500.00	\$1,250.00			\$0.00	N/A	
<i>Poinsettia Sales</i>	\$1,300.00	-\$1,000.00	\$300.00	\$1,541.00	-\$1,182.17	\$358.83	N/A	
<i>PSSA Snacks</i>	\$0.00	-\$125.00	-\$125.00			\$0.00	-\$125.00	
<i>PTO Gift to School</i>	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	
<i>PTO Hospitality</i>	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	
<i>PTO Supplies</i>	\$0.00	-\$400.00	-\$400.00	\$0.00	-\$219.92	-\$219.92	-\$180.08	
<i>PTO Scholarship</i>	\$0.00	-\$1,000.00	-\$1,000.00			\$0.00	-\$1,000.00	
<i>PTO Sponsorship</i>	\$2,250.00	\$0.00	\$2,250.00	\$2,390.00	\$0.00	\$2,390.00	N/A	
<i>PTO Start of School Year</i>	\$0.00	-\$906.74	-\$906.74	\$0.00	-\$906.74	-\$906.74	\$0.00	
<i>PTO Summer Social</i>	\$0.00	-\$119.12	-\$119.12	\$0.00	-\$119.12	-\$119.12	\$0.00	
<i>PTO Support Sponsorship</i>	\$0.00	-\$100.00	-\$100.00			\$0.00	-\$100.00	

2017-2018 PTO Budget (2/10/2018)

Kernsville Elementary School

5051 Kernsville Road

Orefield, PA 18069

<u>Event</u>	<u>2017-2018 Projected Cash In</u>	<u>2017-2018 Projected Cash Out (Budget)</u>	<u>2017-2018 Projected Net</u>	<u>2017-2018 Actual Cash In</u>	<u>2017-2018 Actual Cash Out</u>	<u>2017-2018 Actual Net</u>	<u>Remaining Budget</u>	<u>Notes</u>
<i>Read A Thon</i>	\$6,650.00	-\$700.00	\$5,950.00			\$0.00	-\$700.00	
Restaurant Nights	\$0.00	\$0.00	\$0.00	\$110.68	\$0.00	\$110.68	N/A	
SWPBS	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$200.00	-\$200.00	\$0.00	
Spiritwear	\$1,200.00	\$0.00	\$1,200.00	\$2,189.00	-\$30.00	\$2,159.00	N/A	
Spring Flower Sales	\$2,500.00	-\$1,900.00	\$600.00			\$0.00	-\$1,900.00	
<i>Storyworks/Storyworks Junior</i>	\$0.00	-\$1,036.20	-\$1,036.20	\$0.00	-\$1,036.20	-\$1,036.20	\$0.00	
<i>Sunshine Fund</i>	\$0.00	-\$100.00	-\$100.00			\$0.00	-\$100.00	
<i>Taxes</i>	\$0.00	-\$2,520.00	-\$2,520.00			\$0.00	-\$2,520.00	
<i>Teacher Appreciation</i>	\$0.00	-\$1,500.00	-\$1,500.00	\$235.00	-\$311.37	-\$76.37	-\$1,188.63	
<i>Teacher Grants - Kindergarten**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00		\$0.00	-\$450.00	
<i>Teacher Grants - 1st Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$300.00	-\$300.00	-\$150.00	
<i>Teacher Grants - 2nd Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$98.64	-\$98.64	-\$351.36	
<i>Teacher Grants - 3rd Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00		\$0.00	-\$450.00	
<i>Teacher Grants - 4th Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00		\$0.00	-\$450.00	
<i>Teacher Grants - 5th Grade**</i>	\$0.00	-\$450.00	-\$450.00	\$0.00	-\$100.00	-\$100.00	-\$350.00	
<i>Teacher Grants - Specials***</i>	\$0.00	-\$1,000.00	-\$1,000.00	\$0.00	-\$44.80	-\$44.80	-\$955.20	
<i>Walking Club</i>	\$0.00	-\$150.00	-\$150.00		-\$65.87	-\$65.87	-\$84.13	
<i>Web-Site/Sign-Up Genius</i>	\$0.00	-\$180.75	-\$180.75	\$0.00	-\$180.75	-\$180.75	\$0.00	
<i>Yearbook</i>	\$4,200.00	-\$4,370.00	-\$170.00		-\$1,356.00	-\$1,356.00	-\$3,014.00	
Total	\$57,010.00	-\$63,967.20	-\$6,957.20	\$35,462.20	-\$32,787.38	\$2,674.82	-\$66,642.02	
<i>Money Needed to be Raised for Events</i>		-\$35,117.20						
*Each student is allotted \$20 for Class Funds.								
	Number of Students							
Kindergarten	53							
1st Grade	58							
2nd Grade	60							
3rd Grade	65							
4th Grade	68							
5th Grade	81							
**Includes \$150/teacher - \$100 for classroom supplies/\$50 for Wonders books								
***Includes \$100/teacher for Anderson, Brosky, Furbeck, Gross, Kashner, Marzano, Nahrgang, Newhard, Salvaterra, and Sarnicky								

Family Fun Day	2017	2018
Ticket Presales	\$517.00	\$736.00
Same Day Ticket Sales	\$1,517.00	\$1,052.00
Supplies	-\$1,377.17	-\$352.45
Photo Booth Profits	\$143.00	\$35.00
Basket Raffle Profit	\$880.00	\$1,653.00
Food Sales Profit	\$491.25	\$327.05
Polish Water Ice Money In	\$0.00	\$297.00
Polish Water Ice Money Out	\$0.00	-\$262.50
Kona Ice Profit	\$115.00	\$0.00
Tootsee the Clown	\$0.00	-\$225.00
Tootsee the Clown Donation	\$0.00	\$75.00
Wagstaff and Company	-\$350.00	-\$350.00
Grumpy's BBQ	-\$103.35	\$0.00
Pizza	-\$173.24	-\$80.00
Let's Bounce Around Rentals, LLC	-\$300.00	-\$300.00
Total Profit	\$1,359.49	\$2,605.10